For immediate release 10/12/17

**FAA and DRS teams up for a career fair for people with disabilities**

OKLAHOMA CITY ― The Oklahoma Department of Rehabilitation Services and the Federal Aviation Administration will host the second annual career fair and hiring event from 9 am to 1 pm, Oct. 25 at DRS’ Career Planning Center, 5813 S. Robinson in Oklahoma City.

“This event is designed to connect job seekers with disabilities with hiring manager at FAA’s Mike Monroney Aeronautical Center in Okla. City to share information about jobs at FAA,” Greg Morgan, FAA manager, Employment Service Branch, said.

“Getting to talk with those in positions to hire is key to getting a job and this event puts the right people together,” Morgan said.

Completed applications are not required to attend. It is encouraged that event goers bring resumes with them or use the Resume Builder on the USA JOBS webpage, http://www.usajobs.gov/, and refer managers to the site.

If applicable, job seekers should also include college transcripts, Notice of Personnel Action - SF50 (for current or former federal employees) and a Certificate of Release or Discharge from Active Duty (Form DD-214 - member 4 or equivalent).

Applicants are also encouraged to include “proof of disability” documentation with their resume. This would be in the form of a letter or other documentation on official stationery/letterhead with an official signature that indicates the “individual is eligible for appointment under the Person’s with Disabilities/Person’s with Targeted Disabilities on-the-spot hiring authority” or “individual is eligible for a Schedule A appointment authority as outlined in 5 CFR § 213.3102(u).”

It must also indicate the applicant is a “person with an intellectual disability, severe physical disability, or psychiatric disability.” The documentation can be obtained from a licensed physician; a licensed medical professional; a licensed vocational rehabilitation professional (i.e., state or private); or any federal, state, District of Columbia, or US territory agency that issues or provides disability benefits.

Applications and the subject documentation will be collected by Human Resources Specialists upon entry to the event.

For more information contact Dennis Milton, DRS’ Programs Manager, VR/VS Business Services Unit at 405 522-2527 or email DMilton@okdrs.gov. DRS staff helps job seekers with disabilities through career preparation, training, job placement and other services that build skills and qualifications needed in the workforce. Agency staff helps clients deal with barriers to employment, such as inaccessible worksites, lack of transportation and the need for specialized equipment or training.

###