



Commission for Rehabilitation Services

Commissioners Emily Cheng, April Danahy and Jack Tucker

Regular Meeting

February 12, 2018

Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112

Empower Oklahomans with Disabilities

**State Of Oklahoma
 Commission for Rehabilitation Services
 3535 NW 58th Street, Suite 200
 Monday, February 12, 2018, 10:30 am
 Regular Meeting**

April Danahy – Commission Chair
 Emily Cheng – Commission Vice-Chair
 Jack Tucker – Commission Member

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|----|---|----------------------|
| 1. | Call to Order and Roll Call | Commission Chair |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Introduction of Guests | Commission Chair |
| 4. | Public Comments | Public Audience |

REPORTS

PAGE #

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|----|---|--|----|
| 5. | Director’s report with possible Commission discussion. The report includes update on Order of Selection; People with Disabilities Awareness Day date; updates on Divisions within the Agency, including the Oklahoma Schools for the Blind and Deaf; and Agency or Cross-Agency and/or Community Partnerships attended by the Director. | Noel Tyler, Director | 5 |
| 6. | Financial Status FY18 reports as of December 31, 2017 with possible Commission discussion. | Kevin Statham,
Chief Financial Officer | 14 |
| 7. | Personnel Activity report as of January 26, 2018 with possible Commission discussion. The Activity report has current FTE status. | Tom Patt,
Human Resources
Programs Director | 22 |
| 8. | Legislature Report with possible Commission discussion. The report includes recent budget information; and legislation requested by DRS. | Kevin Nelson,
Legislative Liaison | 28 |
| 9. | Unified_State Plan Modifications (including VR Services portion) review with possible Commission discussion. | Stephanie Roe, Project
Coordinator and Melinda
Fruendt, Chief of Staff | |

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|-----|---|---------------------------------|----|
| 10. | Oklahoma Rehabilitation Council Report with possible Commission discussion. The report includes success stories to date; FFY18 will bring a Tribal partnership for more stories; meetings with partnership agencies; collaboration with process Improvement Unit; committee meetings; National Council of State Rehabilitation Council meetings; and several planning committees. | Linda Jaco, ABLE | 41 |
| 11. | Visual Services Report with possible Commission discussion. The report includes updates on the Oklahoma Library for the Blind and Physically Handicapped; Business Enterprise Program; case statistics; and attended various committees and meetings. | Tracy Brigham,
Administrator | 46 |
| 12. | Vocational Rehabilitation Report with possible Commission discussion. The report includes updates on case statistics; WIOA work with sheltered workshops; summer transition program; agency and committee meetings. | Mark Kinnison,
Administrator | 49 |

ACTION ITEMS

- | | | | |
|-----|--|----------------------------------|----|
| 13. | Review and discussion with possible vote to approve the January 8, 2018 Commission for Rehabilitation Services regular meeting minutes. | Commission Chair | 52 |
| 14. | Review and discussion with possible vote for approval of the January, 2018 donations to the Oklahoma Library for the Blind and Physically Handicapped. | Kevin Treese,
Program Manager | 56 |
| 15. | Review and discussion with possible vote for approval of the January, 2018 donations to the Oklahoma School for the Blind. | Rita Echelle,
Superintendent | 58 |
| 16. | Review and discussion with possible vote for approval of the January, 2018 donations to the Oklahoma School for the Deaf. | Larry Hawkins,
Superintendent | 60 |
| 17. | Presentation of Commission Award. | Commission Chair | |
| 18. | Vote to Convene into Executive Session. | Commissioners | |
| 19. | Proposed Executive Session:
Discuss the position of the Commission Assistant as authorized by the Open Meeting Act 25 O.S. § 307B.1. | Commissioners | |

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|-----|--|------------------|
| 20. | Vote to reconvene into Regular Session | Commissioners |
| 21. | New Business (“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311) | Commission Chair |
| 22. | Announcements
Date and location of next regular meeting of the Commission for Rehabilitation Services:
Monday, March 12, 2018 at 10:30 am.
Department of Rehabilitation Services
3535 NW 58 th Street, Suite 200
Oklahoma City, OK 73112 | Commission Chair |
| 23. | Adjournment | Commission Chair |

Director's Report

February 12, 2018 OKDRS Regular Commission Meeting
Submitted by Noel Tyler, OKDRS Director

Order of Selection Update

Priority Group 1	499
Priority Group 2	2,648
Priority Group 3	290
Grand Total	3,437

People with Disabilities Awareness Day (PWDAD)

Tuesday, March 13 Noon to 4
Save the Day Wear Green Volunteer
Tell your story to state Legislators and staff

Event Agenda

10 a.m. Join the Oklahoma People First Developmental Disability Rally
Noon DRS opens PWDAD registration
12:30 p.m. Exhibits open and lawmaker visits begin
3:00 p.m. Awareness Day Awards ceremony

Oklahoma Works – Building Oklahoma’s Workforce

General Workforce Information:

The workforce system partners statewide are still negotiating the Infrastructure Funding Agreements for each local area and one local area MOU. Access for All (physical and technological accessibility) is a major compliance component being discussed during this process.

Executive – Strategic Coordination

Appointments

Tonya (Puryear) Garman – Oklahoma United We Ride Coordinator

Tonya is responsible for planning, organizing and managing the administrative support activities of the Governor’s United We Ride Council and will also continue her duties as Staff Interpreter. Tonya has been working as an Interpreter for the Deaf since 1990, holding both a state and national certification in Sign Language Interpreting. After many years as a contract interpreter, she joined the DRS staff as an interpreter in 2011.

Tonya lives in her hometown of Edmond, and enjoys a lot of time with her large family. She has 2 sons, Trey and Noel. The oldest, Trey, is gathering experience in the OKC workforce, and the youngest, Noel, recently became a United States Marine. In recent news, Tonya is newly married and has a name change. She looks forward to many more years with DRS and exploring the challenges that lay ahead.

Renee Sansom – VR/VS Transition Coordinator

Renee is responsible for developing a transition curriculum to reflect national trends and requirements under the American with Disabilities Act (ADA) and current federal regulations to prepare Oklahoma youth with disabilities for post-secondary education and employment. The Coordinator will initiate, coordinate and implement activities related to the statewide system of transition services and will establish and maintain program standards

Renee holds a Master’s degree in Rehabilitation Counseling and brings a wealth of knowledge and experience to this position. Renee previously held employment with the Oklahoma Rehabilitation Council as the Program Manager since June 2015, and formerly held a position with DRS as a Rehabilitation Counselor covering the state for the Hispanic unit. Renee has also worked in the field of Job Placement for Projects with Industry in Texas. Renee currently resides in Edmond and has 1 son, Dylan, who is a junior at Edmond North High School.

Stephanie Roe - Project Coordinator

Stephanie is responsible for coordinating projects in administrative operations for the Executive Division with primary responsibilities for the state workforce system planning and the Workforce Innovation and Opportunity Act (WIOA).

Stephanie has been employed with the Department of Rehabilitation Services for 10 years. Since 2014, she has worked in Human Resources as a Human Resource Management Specialist. Her primary responsibilities were in the area of recruitment and employee selection, classification, compensation and performance management. Stephanie lives in Edmond with her husband and dog son and looks forward to continuing to serve DRS in this new capacity.

Inter-agency Executive Council to Improve Services for Individuals with I/DD

As of January 2018, Department of Rehabilitation Services assumed the responsibility of chairing the Inter-agency Executive Council to Improve Services for Individuals with Intellectual/Developmental Disabilities (I/DD). The agency director is serving as chair on this council. The focus for this council for 2018 is to develop and implement resource training programs that are designed for both state works to employ at the point of intake, and for families and self-advocates to access.

Budget/Performance Hearing

Kevin Statham, Kevin Nelson, Melinda Freundt and Noel Tyler attended and presented on Wednesday, January 17. We were given 45 minutes for the DRS presentation and for Q&A.

DRS requested appropriations to restore funding and allow for economic adjustments for both OSB and OSD; \$900,000 and \$1,300,000.

Federal Government Shutdown and DRS' Disability Determination Services (DDS)

Social Security Administration notified each Governor that any work performed by the State DDSs during that period would not be paid until after SSA is funded. Accordingly, each state must determine if their DDS employees will continue to work during this period. State DDS employees who do work during a period of a lapse in appropriations will provide only critical services, such as processing initial and reconsideration claims. Members of the Executive Team formulated the necessary strategies to keep the DDS working during the past and future shutdowns.

Process Improvement (PI)

Program Standards, Statistical Research

The research staff initiated data collection for the 2018 VR/VS open case survey. The survey was mailed to approximately 2,600 adult clients with a signed IPE.

Research staff continued to work with ORC on survey preparation and data collection for the Statewide Assessment.

Policy

The Notice of Rulemaking Intent (NRI) was published in the Oklahoma Register on January 2, 2018. The published NRI serves as notice to the public of the requested policy changes. The public hearings were held at the following locations:

Monday, February 5, 2018
4:00 P.M. - 5:00 P.M.
Department of Rehabilitation Services
2nd Floor Conference Room
3535 N.W. 58th Street
Oklahoma City, Oklahoma

Tuesday, February 6, 2018
1:00 P.M. - 2:00 P.M.
Total Source for Hearing-loss and Access
8740 E. 11th St., Conference Room
Tulsa, Oklahoma

Wednesday, February 7, 2018
1:00 P.M. - 2:00 P.M.
Great Plains Technology Center
4500 W. Lee Blvd., Bldg. 700, Room 701
Lawton, Oklahoma

Summit 2018

Executive Committee Teleconference participation held with PEQA, Summit Navigators and OK Lead staff to begin planning process. Discussion focused on timelines, committee roles and responsibilities, budget, notice of meetings. Also working with the Skirvin Hotel on A/V logistics for the event.

First Summit Teleconference with the full National Committee. Discussed Theme, Save the Date, Draft of proposals, Keynote, Registration, and Reception.

AWARE

The AWARE Team has continued to build the AWARE Info site to provide training, reference documentations and helpful links for AWARE end users. The team is testing new features to introduce to the field to assist in tracking non-authorized services such as those delivered by in-house staff. The team, in conjunction with DVR leadership, has been developing a pre-closure checklist to help insure better wage matching and post-exit follow-ups. Also, the team is working on reporting processes for the Quality Assurance module in AWARE and correcting 911 errors in anticipation of the next quarterly report due in February. In addition, the version of AWARE used for new user training has been upgraded and the team is updating the new user's manual. Finally, the team is preparing to roll out guidance to the field on a new process to capture credential attainment and educational progress as required by the new RSA-911 guidelines.

Case Review

For the month of January the QA (Quality Assurance) team conducted an Inter rater reliability (IRR) audit to ensure consistency between auditors in light of the new case review instrument. Discrepancies were evaluated between the Auditors and analyzed for improvement.

Auditors received a review sample of cases (35% pull for a total of 124 cases) closed both successfully and unsuccessfully between 11/16/2017 - 12/15/2017 for auditing.

Auditing staff joined the Program Manager meeting to answer questions and review the academy training presentations for accuracy. Auditors compiled a list of recommendations to reduce documentation redundancy in case recording while still meeting federal and DRS standards.

Access for All

Accessibility Surveys

ADA Survey conducted for the new Ponca City workforce location on December 19.

Based upon multiple discussions between the DRS ADA Coordinator and the owner and property manager of the Workforce location in Lawton, the owner is quickly moving forward with work to resolve a significant barrier to access at the Lawton comprehensive workforce office.

In an effort to assist the American Job Centers to achieve Access for All certification the DRS ADA Coordinator started working with local areas with the information concerning issues of non-compliance with the ADA Design Standards on the Equally Effective Alternative Access Plan form. Further, the coordinator reprioritized his schedule to make time to assess the comprehensive centers for the final deadline looming for the

Training Activities

During the month of January, the DRS ADA Coordinator conducted trainings on the following:

- New Phonak portable sound system
- New Employee Academy – history and requirements of the ADA as it relates to state and local governmental entities, and reasonable accommodations
- Scheduling with an online content provider for architects and building designers about having an online ADA accessibility training course.
- Western local workforce staff on disability etiquette and Access for All issues, training provided in partnership with Oklahoma ABLE Tech.

Program and Management Services

Disability Determination Service (DDS)

- The Decisional Accuracy rates for Initial Claims for full year 17 were released and the OK DDS attained a rate of 97% which is consistent with SSA's target. This demonstrates the DDS' focus on the five dimensions of quality which not only include accuracy, but timeliness, cost, service, and productivity.
- As a 100% federally funded division of DRS, the DDS is directly impacted by the effects of a federal funding lapse. While a funding lapse occurred on January 19th, the DDS worked closely with their partners in State Office as well as SSA to ensure that they were able to continue to provide services to our most vulnerable citizens.
- In collaboration with Randy Weaver and his team as well as the DDS facilities owner, a remodel of the mail room and case control area was completed, proving the space necessary to reflect current business process.

Oklahoma School for the Blind (OSB)

OSB hosted South Central Schools for the Blind (SCASB) on January 18-20, 2018. Students from Georgia, Alabama, Mississippi, Louisiana, Texas, and OSB competed in wrestling and cheerleading and presented a fine arts performance. The staff worked tirelessly throughout the weekend that culminated with a banquet/dance on Saturday night. SCASB was funded by the spaghetti fundraiser and matching grant from the Masonic Lodge. Malerie Levins, OSB student, placed first in the individual cheerleading competition.

OSB has received a \$15,000 grant from the Kirschner Foundation. These funds are earmarked for transportation purposes.

OSB is preparing for Braille Challenge which will be held Thursday, February 22, 2018. Students who place in the top three of their division will qualify for the National Braille Challenge in California.

Outreach Services has had an extremely busy start to the first half of the 2017-1018 school year, and looking forward to providing even more services and resources moving forward in 2018.

Over the past 6 months, the two full time Outreach Coordinators have traveled over 28,000 miles and provided services to families, public and private schools, hospitals and state institutes, optometrists, ophthalmologists, teachers of visually impaired, and Sooner Start Early Intervention Services. The coordinators provide up to (4) visits per student per school year in public schools. Student enrollment at OSB has increased by nearly 10 percent within the past year.

Direct and Indirect Services include:

- Interpretation of the child's eye report
- Functional vision assessment

- Environmental assessment
- Learning media assessment
- Lighting assessment
- Orientation and Mobility assessment
- School safety assessment
- Teacher and staff trainings
- Exhibits
- TVI (Teachers of Visually Impaired) and Others Bi-Annual Meetings
- Participation in student IEP / MEEGS meetings
- Presentations at local, regional, state, and national meetings
- Provide recommendations and resources for acquiring needed materials and equipment
- Assist with Braille Challenge and Cane Quest
- Assist in coordination of OSB's Summer Program

Outreach Staff also facilitate comprehensive evaluations on campus at OSB for students referred by school districts, service providers, and families. Components of the evaluation may include:

- Vision Evaluation by NSU Optometry
- Academic testing
- Psychological testing
- Orientation and Mobility
- Speech and Language
- Occupational Therapy
- Physical Therapy
- Assistive Technology
- Independent Living Skills
- Transition Assessments

Oklahoma School for the Deaf (OSD)

- The OSD Key Club is sponsoring a fund raiser, Pennies for Paws, to help the local animal shelter.
- January 24, the OSD ambassadors conducted a tour for Ada High School.
- Arkansas, Kansas, and Missouri had play-offs during the OSD Basketball Homecoming weekend on January 26-27.
- February 5-7 was Senior Days (College Days)

Management Service (MS)

Contracts

Joe Hill and Kathy Lowery are currently working on the following special projects for OSB and OSD with the Oklahoma Department of Education:

- Visual Impairment Teacher Institute - OSB;
- Outreach Coordinator – OSB;
- Oklahoma Educational Interpreter Training Institute (OEITI) – OSD;
- Enriching Children’s Communication Opportunities (ECCO Program) – OSD;

Elaine Woodward is in the process of purchasing iPads for both the School for the Deaf (174) and the School for the Blind (135) which had been funded by the Oklahoma Department of Education Special Education Services.

IT

Jonathan Woodward and his team are working on an Accessibility Complaint Workflow. This workflow allows agency personnel provides a process to report accessibility problems. Also they are developing Accommodation Request Workflow which allows agency personnel to electronically request an accommodation. Another workflow that is currently being developed is the Grievance Tracking Workflow which will allow agency personnel to electronically submit grievances and track those through the process.

Agency or Cross-Agency or Community Partnerships

1. New Employee Academy
2. Workforce System Partners
3. United We Ride
4. WIOA Support Team
5. Budget/Performance Hearing
6. Oklahoma Family Network
7. Oklahoma Commission on Children and Youth
8. RSA Regional Meeting
9. Business Enterprise Program Executive Committee
10. CSAVR
11. Governor's Executive Council
12. Oklahoma Rehabilitation Council Executive Committee
13. National Federation of Blind – Local
14. ABLE Tech Advisory Council
15. Workforce Executive
16. Oklahoma Association of Workforce Development Boards
17. Governor's Council for Workforce and Economic Development
18. Oklahoma Tribal VR Council
19. State Innovation Waiver: Operational Committee
20. Policy Public Hearings
21. New View

Financial Status Report

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs						
Agency Summary						
	%					
Budget	Budget					
Expenditures	Expenditures					
Expended	Expended					
Encumbrances	Encumbrances					
% Used	% Used					
Personnel	76,712,825.00	55.2%	32,875,712.59	42.9%	43,033,303.46	99.0%
Travel	640,594.00	0.5%	375,849.72	58.7%	34,031.30	64.0%
General Operating	18,512,099.00	13.3%	6,333,279.02	34.2%	10,616,596.40	91.6%
Office Furniture & Equipment	1,543,204.00	1.1%	101,653.00	6.6%	74,054.69	11.4%
Client / General Assistance	32,191,755.00	23.2%	13,689,299.08	42.5%	17,480,250.53	96.8%
Indirect Cost	9,355,514.00	6.7%	4,295,999.06	45.9%	5,059,514.94	100.0%
Total	138,955,991.00	100.0%	57,671,792.47	41.5%	76,297,751.32	96.4%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs						
Vocational Rehabilitation and Visual Services						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	24,490,881.00	39.9%	10,714,747.55	43.7%	13,729,298.39	99.8%
Travel	482,394.00	0.8%	314,468.30	65.2%	880.00	65.4%
General Operating	8,767,403.00	14.3%	2,734,600.88	31.2%	5,257,831.44	91.2%
Office Furniture & Equipment	1,124,500.00	1.8%	34,665.26	3.1%	7,159.69	3.7%
Client / General Assistance	22,465,401.00	36.6%	9,624,137.18	42.8%	11,970,195.16	96.1%
Indirect Cost	4,057,064.00	6.6%	1,809,398.20	44.6%	2,247,665.80	100.0%
Total	61,387,643.00	100.0%	25,232,017.37	41.1%	33,213,030.48	95.2%

Vocational Rehabilitation Grant						
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	21,935,048.00	38.3%	9,602,550.36	43.8%	12,289,504.73	99.8%
Travel	464,500.00	0.8%	307,954.29	66.3%	880.00	66.5%
General Operating	8,182,141.00	14.3%	2,617,113.20	32.0%	4,987,024.86	92.9%
Office Furniture & Equipment	1,119,500.00	2.0%	33,937.59	3.0%	7,159.69	3.7%
Client / General Assistance	21,751,667.00	38.0%	9,433,832.10	43.4%	11,517,323.89	96.3%
Indirect Cost	3,810,048.00	6.7%	1,710,463.36	44.9%	2,099,584.65	100.0%
Total	57,262,904.00	100.0%	23,705,850.90	41.4%	30,901,477.82	95.4%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs		Oklahoma School for the Blind				
	% of Total		%			
	Budget	Budget	Expenditures	Expended		Encumbrances
Personnel	5,238,708.00	70.8%	2,430,161.84	46.4%	2,798,630.92	99.8%
Travel	26,000.00	0.4%	13,994.87	53.8%	0.00	53.8%
General Operating	1,343,246.00	18.2%	580,822.67	43.2%	654,173.00	91.9%
Office Furniture & Equipment	242,204.00	3.3%	28,628.65	11.8%	66,895.00	39.4%
Client / General Assistance	85,000.00	1.1%	32,115.84	37.8%	0.00	37.8%
Indirect Cost	461,753.00	6.2%	219,020.62	47.4%	242,732.38	100.0%
Total	7,396,911.00	100.0%	3,304,744.49	44.7%	3,762,431.30	95.5%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs		Oklahoma School for the Deaf				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,770,078.00	71.4%	3,032,102.16	44.8%	3,624,155.63	98.3%
Travel	25,500.00	0.3%	5,447.29	21.4%	1,456.60	27.1%
General Operating	1,719,321.00	18.1%	690,503.85	40.2%	910,342.05	93.1%
Office Furniture & Equipment	124,500.00	1.3%	30,176.41	24.2%	0.00	24.2%
Client / General Assistance	280,000.00	3.0%	135,169.68	48.3%	46,577.75	64.9%
Indirect Cost	568,820.00	6.0%	266,029.08	46.8%	302,790.92	100.0%
Total	9,488,219.00	100.0%	4,159,428.47	43.8%	4,885,322.95	95.3%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs		Disability Determination Division				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	33,654,662.00	65.3%	13,905,408.74	41.3%	19,194,804.82	98.4%
Travel	60,000.00	0.1%	23,269.48	38.8%	31,319.70	91.0%
General Operating	4,208,378.00	8.2%	1,474,870.90	35.0%	2,547,399.48	95.6%
Office Furniture & Equipment	21,000.00	0.0%	4,196.94	20.0%	0.00	20.0%
Client / General Assistance	9,361,354.00	18.2%	3,897,876.38	41.6%	5,463,477.62	100.0%
Indirect Cost	4,265,006.00	8.3%	2,000,549.55	46.9%	2,264,456.45	100.0%
Total	51,570,400.00	100.0%	21,306,171.99	41.3%	29,501,458.07	98.5%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

All Programs		DRS Support Services				
	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,558,496.00	72.0%	2,793,292.30	42.6%	3,686,413.70	98.8%
Travel	46,700.00	0.5%	18,669.78	40.0%	375.00	40.8%
General Operating	2,473,751.00	27.1%	852,480.72	34.5%	1,246,850.43	84.9%
Office Furniture & Equipment	31,000.00	0.3%	3,985.74	12.9%	0.00	12.9%
Indirect Cost	2,871.00	0.0%	1,001.61	34.9%	1,869.39	100.0%
Total	9,112,818.00	100.0%	3,669,430.15	40.3%	4,935,508.52	94.4%

Department of Rehabilitation Services Financial Status Report FY 18

As of December 31, 2017

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumberances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intr Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Public
Social Service and Assistance Payments
Indirect Cost

Personnel Report

PERSONNEL ACTIVITY REPORT AS OF JANUARY 26, 2018

FILLED AND VACANT POSITIONS									
Personnel Activity = 10 vacant positions filled / 31 positions in Announcement or Selection Process									
Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled	
Executive	Transition Coordinator / 1151	10/7/2017	Executive	11/15/2017	11/27/2017	18-083	App list sent	11/29/2017	
Executive	Project Coordinator / 1178	12/4/2017	Executive	1/2/2018	1/9/2018	18-096	Stephanie Roe	1/16/2018	
FSD	Accountant IV / 0013	5/30/2017	FSD	1/26/2018	2/8/2018	18-107	Currently open		
Executive	Development Officer / 1166	1/1/2018	Executive				Tonya Puryear	1/1/2018	
OSB	Food Service Specialist I / 0234	8/1/2017	OSB	11/17/2017	11/30/2017	18-085	Phyllis Tompkins	1/24/2018	
OSB	Direct Care Specialist II / 0779,0795	9/1/2016 12/1/2016	OSB	1/4/2018	1/17/2018	18-097	App list sent	1/25/2018	
OSB	Secretary I / 0839	12/29/2017	OSB	1/4/2018	1/17/2018	18-098	App list sent	1/25/2018	
OS	Teacher / 0303	9/1/2012	OSB				Whitney Gamble	1/8/2018	
OSD	Teacher / 0022	4/24/2009	OSD	7/20/2017	Until filled	18-006	App list sent	9/13/2017	
OSD	Administrative Assistant II / 0700	2/24/2017	OSD	10/13/2017	10/26/2017	18-067	Shelia Wills	1/8/2018	
OSD	Food Service Specialist III / 0663	1/1/2018	OSD	11/3/2017	11/16/2017	18-070	Joseph Penca	1/8/2018	
OSD	Direct Care Specialist II / 0433	9/14/2017	OSD	11/3/2017	11/9/2017	18-075	Erika Gillihan	1/15/2018	
OSD	Teaching Assistant / 0934	10/24/2017	OSD	11/21/2017	12/4/2017	18-088	Amanda Glasgow	1/8/2018	
OSD	Direct Care Specialist III / 105	2/1/2015	OSD	1/16/2018	1/25/2018	18-103	Waiting for E-list		
OSD	Construction/Maintenance Technician II / 0245	10/2/2017	OSD	1/16/2018	1/29/2018	18-104	Waiting for E-list		
OSD	Direct care Specialist II / 0810	1/29/2018	OSD	1/26/2018	2/8/2018	18-108	Currently open		
OSD	Teacher / 0561	1/16/2018	OSD	1/26/2018	Until Filled	18-109	Currently open		

Division	Title/PIN	Date		Location	Begin date	End date	Ann #	Action/Incumbent	Date Filled
		Vacated							
VR	Assistive Technology Specialist IV / 0568	7/31/2017	TBD	TBD	8/14/2017	9/5/2017	18-026	App list sent 9/11/2017	
VR	Assistive Technology Specialist IV / 1197	7/28/2017	VR36 – OKC	VR36 – OKC	8/21/2017	9/11/2017	18-037	App list sent 9/15/2017	
VR	Rehabilitation Technician II / 0783	9/1/2017	VR23 – OKC	VR23 – OKC	10/6/2017	10/19/2017	18-064	Amelia Messenger 1/25/2018	
VR	Assistive technology Specialist IV / 0263	2/28/2017	VR – TBD	VR – TBD	11/7/2017	11/21/2017	18-076	App list sent 11/30/2017	
VR	VR Specialist IV / 0016	12/1/2016	VR23 – OKC	VR23 – OKC	11/15/2017	11/28/2017	18-081	App list sent 11/30/2017	
VR	VR Specialist II / 0228	9/5/2017	VR67 – Tulsa	VR67 – Tulsa	11/15/2017	11/28/2017	18-082	Anita Clayton 1/8/2018	
VR	Transition Coordinator / 1151	10/6/2017	VR – TBD	VR – TBD	11/15/2017	11/27/2017	18-083	App list sent 11/29/2017	
VR	VR Specialist III / 0846	10/18/2017	VR22 – Norman	VR22 – Norman	11/17/2017	11/30/2017	18-086	App list sent 12/7/2017	
VR	Construction/Maintenance Technician III / 1067	10/1/2017	VR23 – OKC	VR23 – OKC	11/17/2017	11/30/2017	18-087	App list sent 12/12/2017	
VR	VR Specialist IV / 0391	11/17/2017	VR13 – McAlester	VR13 – McAlester	11/22/2017	12/5/2017	18-089	App list sent 12/13/2017	
VR	VR Specialist III / 0947	4/30/2017	VR67 – Tulsa	VR67 – Tulsa	12/18/2017	1/2/2018	18-090	App list sent 1/5/2018	
VR	VR Specialist IV / 0073	1/18/2017	VR13 – McAlester	VR13 – McAlester	12/15/2017	1/4/2018	18-091	App list sent 1/12/2018	
VR	VR Specialist II / 0049	5/31/2017	VR80 – Tulsa	VR80 – Tulsa	12/15/2017	12/28/2017	18-092	App list sent 1/4/2018	
VR	VR Specialist IV / 0021	10/13/2017	VR67 – Tulsa	VR67 – Tulsa	12/22/2017	1/5/2018	18-094	App list sent 1/12/2018	
VR	VR Specialist IV / 1190	12/29/2017	VR08 – Enid	VR08 – Enid	1/9/2018	1/29/2018	18-101	Waiting for E-list	
VR	Administrative Assistant II / 0097	2/3/2017	TBD	TBD	1/26/2018	2/8/2018	18-105	Currently open	
VR	Programs Field Representative I / 0575	11/8/2017	VR67 – Tulsa	VR67 – Tulsa	1/26/2018	2/8/2018	18-106	Currently open	

Division	Title/PIN	Date Vacated	Location	Begin Date	End Date	Ann. #	Action/Incumbent	Date Filled
VS	Rehabilitation of the Blind Specialist III / 0930	6/30/2017	VS90 – OKC	9/25/2017	10/9/2017	18-052	App list sent 10/17/2017	
VS	Vending Machine Technician I / 1075	1/1/2017	VS33 – OKC	11/13/2017	11/27/2017	18-079	App list sent 11/30/2017	
VS	VR Specialist IV / 0709	10/31/2017	VS84 – McAlester	1/4/2018	1/10/2018	18-099	App list sent 1/12/2018	
VS	Rehabilitation Technician III / 0123	12/19/2017	VS84 – McAlester	1/9/2018	1/18/2018	18-100	App list sent 1/25/2018	
VS	VR Specialist IV / 0797	10/1/2017	VS85 – Chickasha	1/16/2018	1/22/2018	18-102	Waiting for E-list	
VS	Rehabilitation of the Blind Specialist IV / 0582	12/23/2016	VS91 – Tulsa	1/26/2018	2/22/2018	18-110	Currently open	

NOTE:
Waiting for HCM-9 = Waiting for HCM to return HCM-9's to inform if applicant meets minimum qualifications for position.
Waiting for E-List = Waiting to receive electronic applicant log from HCM.
Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

Retired = 1

1 = 27 years 3 months

DIVISION OF VOCATIONAL REHABILITATION

Retired = 2

1 = 38 years

1 = 38 years 2 months

VISUAL SERVICES DIVISION

Retired = 1

1 = 45 years 7 months

OKLAHOMA SCHOOL FOR THE BLIND

Resigned = 1

1 = 3 years 3 months

OKLAHOMA SCHOOL FOR THE DEAF

Resigned = 1

1 = 39 years 5 months

Retired = 1

1 = 21 years 2 months

DISABILITY DETERMINATION DIVISION

Resigned = 1

1 = 9 years 3 months

Deceased = 2

1 = 8 years 3 months

1 = 9 years 5 months

CURRENT FTE STATUS FY 2018

FTE as of January 26, 2018

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	75.40	66.00	2.00	(1.00)	67.00
Vocational Rehabilitation	244.00	224.00	15.00	(8.00)	231.00
Visual Services	121.60	109.00	6.00	(1.00)	114.00
VR/VS-DP	2.00	2.00	0.00	(0.00)	2.00
Oklahoma School for the Blind	90.50	84.00	3.00	0.00	87.00
Oklahoma School for the Deaf	120.00	109.00	5.00	0.00	114.00
Total (NON-EXEMPT)	653.50	594.00	31.00	(10.00)	615.00
Disability Determination Division (EXEMPT)	383.10	313.50	0.00	0.00	313.50
TOTAL NON-EXEMPT & EXEMPT	1036.60	907.50	31.00	(10.00)	928.50

FY 18 Budgetary FTE Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Noel Tyler, Director
 Melinda Fruendt, Chief of Staff
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Division Administrator
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Carol Brown, Executive Assistant
 Rosemarie Chitwood, Secretary V

Legislative Report

February Legislative Report

Budget:


The Governor outlined her priorities for this session Monday in her last State of the State address. During the State of the State, she specifically endorsed the Step Up Oklahoma plan, including a package of revenue raising measures and a \$5,000 pay raise for teachers. She indicated that reforms were necessary as well to stabilize the budget and ensure public resources are spent appropriately. The governor urged law makers to send bills proposed by the Oklahoma Justice Reform Task Force to her desk. Senate Floor Leader Greg Treat said he anticipates special session action later in the week with five to six different vehicles, including a general revenue bill, some bills that don't require the 75 percent majority, and different reforms.


Legislation:


I have completed review of legislation for this year, and it was more muted than in years past. Most of this is because everybody is focused on the budget and the Health Department. The watch list below contains a number of agency reform bills born out of the Health Department, from addressing agency pay to prohibiting out of state travel. There is nothing specific to DRS at this point other than the bills we requested. The two pieces of legislation for DRS and the School for the Deaf this session are SB 1054 (BEP) and SB1099 (deaf services fee). Keep in mind that the list includes bills from last year because all the bills dormant from last year are now alive again.

The deadline for getting bills out of committee is March 1st, but the floor deadline was moved up this year from the 22nd to the 15th to accommodate spring break. Disability awareness day is the 12th, so we will be front and center for the fun.

Watch list

[HB1027XX](#)  **Paraphrase:** HB1027XX, by Rep. Jon Echols, R-Oklahoma City and Sen. Greg Treat, R-Oklahoma City, authorizes the governor to appoint the directors of the Department of Agriculture, Food and Forestry, Office of Juvenile Affairs, Department of Mental Health and Substance Abuse Services, Department of Corrections, Department of Health, Oklahoma Health Care Authority and Department of Tourism and Recreation. It makes the governing boards for those agencies advisory boards to the directors. It establishes procedures for determining compensation according to statute.
Effective Date: 01/14/2019 **Emergency:** No
Principal Authors: Echols, Jon (H); Treat, Greg (S)
Status: Second Reading - Referred to House Committee **Status Date:** 02/06/2018
Committee(1): [H Rules \(H\)](#)

[HB1028XX](#)  **Paraphrase:** HB1028XX, by Rep. Jon Echols, R-Oklahoma City and Sen. Greg Treat, R-Oklahoma City, requires the salary of agency executive directors to be set by the appointing authority. It prohibits the Office of Management and Enterprise Services from processing payroll in excess of the salary limits recommended in the annual compensation reports.
Effective Date: // **Emergency:** Yes
Principal Authors: Echols, Jon (H); Treat, Greg (S)
Status: Second Reading - Referred to House Committee **Status Date:** 02/06/2018
Committee(1): [H Rules \(H\)](#)

[HB1851](#)  **Paraphrase:** HB1851, by Rep. Leslie Osborn, R-Mustang and Sen. Jason Smalley, R-Stroud, states legislative intent to continue working toward implementing the recommendations of the 2013 State Employee Total Remuneration Study and to enact additional appropriations of \$60 million or more for targeted pay raises for state employees based on the annual compensation report. It requires \$3 million be appropriated to the Office of Management and Enterprise Services for the purpose of funding a ten percent increase of the minimum pay band schedules effective November 1,

2017. It specifies which full-time state employees qualify for said raise. The bill also prohibits funds appropriated for this purpose from being expended by any employing public agency, board or commission to increase compensation for persons employed by a private business entity that has entered into a contract with the public employing entity to provide personnel services or temporary services to the public employing entity in order for the public employing entity to perform duties imposed upon it by law or functions which the public employing entity is authorized to perform by law. It adds that these provisions shall not be construed to prohibit increases in compensation to a vendor performing other types of services pursuant to a sole source contract or contract awarded pursuant to The Oklahoma Central Purchasing Act. (Amended by House, Carryover Bill, Committee Substitute)

Effective Date: 07/01/2017 **Emergency:** Yes

Principal Authors: Osborn, Leslie (H); Smalley, Jason (S)

Status: H General Order **Status Date:** 02/21/2017

HB1861 Paraphrase: HB1861, by Rep. Leslie Osborn, R-Mustang and Sen.





A J Griffin, R-Guthrie, requires the Department of Rehabilitation Services to direct all federal and state funds received and appropriated for services to Older Individuals that are Blind (OIB) to qualified community-based nonprofit organizations accredited by the National Accreditation Council for Blind and Low Vision to administer, pursuant to contract, the wide array of services for older individuals with vision impairments including, but not limited to, assisting in correcting or modifying visual disabilities with optical vision aids, in-home training, Orientation & Mobility, Braille instruction, adaptive skills training, information and referral, peer counseling, and other appropriate services designed to assist an older individual who is blind with daily living activities. It requires that funds received by the Commission for OIB Rehabilitation Services from the Federal Rehabilitation Services Administration as well as the state matching funds to be entirely used to fund the Older Independent Blind program as established in the Rehabilitation Act of 1973, as amended. It adds that services provided by qualified Older Independent Blind contractors are dependent upon budget parameters and staffing. (Amended by House, Stricken Title, Carryover Bill, Emergency Measure)


Effective Date: 07/01/2017 **Emergency:** Yes

Principal Authors: Osborn, Leslie (H); Griffin, A J (S)

Status: H General Order **Status Date:** 03/02/2017

HB2278 **Paraphrase:** HB2278, by Rep. Terry O'Donnell, R-Catoosa, exempts county jail commissaries from the requirement to have licensed blind operators operate vending facilities. (Carryover Bill)
 **Effective Date:** 11/01/2017 **Emergency:** No
Principal Authors: O'Donnell, Terry (H)
Status: Second Reading - Referred to House Committee **Status Date:** 02/07/2017
Committee(1): [H Public Safety \(H\)](#)

HB2316 **Paraphrase:** HB2316, by Rep. Charles McCall, R-Atoka and Sen. Mike Schulz, R-Altus, permits the governor to appoint or replace any officers appointed by the governor. It removes the requirement that the removal be for incompetency, neglect of duty, or malfeasance in office and to then fill the same as provided in cases of vacancy. It also grants the House Speaker and the Senate President Pro Tempore the power to appoint, remove or replace any of their respective appointments on any agency, board or commission, in addition to any appointments created by expiring terms or vacancies provided by law. It exempts appointments to any agency, board or commission if the appointment authority is provided for in the Constitution. It provides that appointments to the following boards and commissions may be removed and replaced without cause by their appointment authority: Oklahoma Employment Security Commission; Mental Health and Substance Abuse Services; Long-Range Capital Planning Commission; Oklahoma Health Care Authority Board; and the State Board of Career Technology Education. (Amended by House, Amended by Senate, Carryover Bill)
 **Effective Date:** 11/01/2017 **Emergency:** No
Principal Authors: McCall, Charles (H); Schulz, Mike (S)
Status: CCR Read (Senate) **Status Date:** 05/25/2017

HB2528 **Paraphrase:** HB2528, by Rep. Bobby Cleveland, R-Slaughterville, clarifies language related to appeals to the Merit Protection Commission. The bill requires any employee or former employee who has reported any violation of state or federal law, rule or policy, mismanagement, gross waste of public funds, an abuse of authority, or a substantive and specific danger to public health or safety have the right to file a civil action against the agency and individuals employed by or acting on behalf of the agency in the district court


where the violation occurred for all damages suffered from a retaliatory discharge of employment or other adverse employment action taken against the employee in addition to other remedies provided by law. It requires the employee or former employee be entitled to recovery of costs and reasonable attorney fees for the successful prosecution of the action.


Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Cleveland, Bobby (H)

Status: Second Reading - Referred to House Committee **Status**

Date: 02/06/2018

Committee(1): [H General Government Oversight & Accountability \(H\)](#)

HB2769  **Paraphrase:** HB2769, by Rep. Mike Osburn, R-Edmond, prohibits the appointment of any chief executive officer of any board, commission, department or program in the executive branch of state government to be eligible for appointment as a cabinet Secretary.


Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Osburn, Mike (H)

Status: Second Reading - Referred to House Committee **Status**

Date: 02/06/2018


Committee(1): [H Government Modernization \(H\)](#)

HB2770  **Paraphrase:** HB2770, by Rep. Mike Osburn, R-Edmond, authorizes the governor, notwithstanding any other provisions of law, in addition to any appointments created by expiring terms or vacancies provided by law, to have the power to remove any gubernatorial appointments on any agency, board or commission at any time. It exempts appointments to any agency, board or commission if the appointment authority is provided for in the Constitution and adds that a vacancy created pursuant to the provisions of this section shall be filled as provided by law. It adds that any appointment that requires Senate approval must also undergo Senate review for removal but if the Governor removes such an appointee when the Legislature is not in session, such appointee may continue to serve pending confirmation by the Senate of the action to remove the appointee. The bill also grants the Speaker of the House and the Senate President Pro Temp to remove their respective appointments.

Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Osburn, Mike (H)

Status: Second Reading - Referred to House Committee
(8) **Status Date:** 02/06/2018
Committee(1): [H Rules \(H\)](#)


[HB2911](#) **Paraphrase:** HB2911, by Rep. Mickey Dollens, D-Oklahoma City,  creates the Work-based Learning Program. It grants the Governor's Council on Workforce and Economic Development authority over the Program. It requires the Governor's Council to initiate and coordinate the program by creating partnerships with the State Department of Education, the State Regents for Higher Education, the State Department of Career and Technology Education and business entities throughout the state. It authorizes any established office of workforce development in this state shall to develop and maintain a work-based learning program within its jurisdiction to be focused on increasing the number of registered apprenticeships and internship programs in this state to at least an aggregate of 20,000 positions by the end of 2020. It requires all partners participating in the Work-based Learning Program to provide their expertise, time and resources as deemed necessary to advance and sustain the work-based learning goals of Oklahoma Works, to assist with publishing an annual progress report showing each state agency's steps and accomplishments toward meeting statewide workforce goals and to network and coordinate with other public and private entities in an effort to align all state agencies, boards and commissions and the private business sector in meeting Oklahoma Works goals. It establishes components of the program. The bill requires every work-based learning program not registered with the United States Department of Labor to register with the Office of the Secretary of State by filing a certificate each year that confirms the business is an active participant in the program. The bill requires the certificate include the address of the principal place of business and require the payment of an annual filing fee of \$25 payable to the Secretary of State. The bill establishes filing requirements. It directs the Secretary of State to deposit the funds in its revolving fund and to expend up to \$500,000 support the administration of the program and the business registration and certification process.


Effective Date: 11/01/2018 **Emergency:** No


Principal Authors: Dollens, Mickey (H)

Status: Second Reading - Referred to House Committee **Status Date:** 02/06/2018


Committee(1): [H Banking and Business \(H\)](#)


HB3138  **Paraphrase:** HB3138, by Rep. Mike Ritze, R-Broken Arrow, prohibits any state employee from receiving a salary which is greater than 90 percent of the salary paid to the chief executive officer of the agency, board, commission, department or program in the executive branch of the state government to which the employee is employed.
Effective Date: 11/01/2018 **Emergency:** No
Principal Authors: Ritze, Mike (H)
Status: Second Reading - Referred to House Committee **Status**
Date: 02/06/2018
Committee(1): [H General Government Oversight & Accountability \(H\)](#)


HB3139  **Paraphrase:** HB3139, by Rep. Mike Ritze, R-Broken Arrow, provides a maximum salary amount for chief executive officers and requires it to be no greater than the salary of the governor.
Effective Date: 11/01/2018 **Emergency:** No
Principal Authors: Ritze, Mike (H)
Status: Second Reading - Referred to House Committee **Status**
Date: 02/06/2018
Committee(1): [H General Government Oversight & Accountability \(H\)](#)


HB3209  **Paraphrase:** HB3209, by Rep. Mark Lepak, R-Claremore, transfers the authority to appoint the Executive Director of the Office of Juvenile Affairs from the Board of Juvenile Affairs to the Governor. It transfers the authority to appoint the Commissioner of Mental Health and Substance Abuse Services from the Board of Mental Health and Substance Abuse Services to the Governor. The bill transfers the authority to appoint the Director of Corrections from the State Board of Corrections to the Governor. It transfers the authority to appoint the State Commissioner of Health from the State Board of Health to the Governor. It transfers the authority to appoint the Administrator of the Oklahoma Health Care Authority from the Oklahoma Health Care Authority Board to the Governor. It transfers the authority to appoint the Director of the Department of Transportation from the State Transportation Commission to the Governor. It transfers authority to appoint the Director of the Department of Career and Technology Education from the State Board of Career and Technical Education to the Governor. It transfers authority to appoint the Executive Director of the Oklahoma Tourism and Recreation Department from the Oklahoma Tourism and Recreation Commission to the Governor.


Effective Date: 11/01/2018 **Emergency:** No
Principal Authors: Lepak, Mark (H)
Status: Second Reading - Referred to House Committee **Status**
Date: 02/06/2018
Committee(1): [H Government Modernization \(H\)](#)


[HB3364](#) **Paraphrase:** HB3364, by Rep. Sean Roberts, R-Hominy, prohibits  an executive branch agency from expending any appropriated funds for the remainder of the fiscal year ending June 30, 2018, until the agency has an audit conducted by the State Auditor and Inspector and the results of the audit have been provided to the Governor, President Pro Tempore of the Oklahoma Senate and Speaker of the Oklahoma House of Representatives. (Emergency Measure)
Effective Date: // **Emergency:** Yes
Principal Authors: Roberts, Sean (H)
Status: Second Reading - Referred to House Committee
(8) **Status Date:** 02/06/2018
Committee(1): [H Rules \(H\)](#)

[HB3587](#) **Paraphrase:** HB3587, by Rep. Charles McCall, R-Atoka, authorizes  the governor to have the power to remove any gubernatorial appointments on any agency, board or commission at any time, notwithstanding any other provisions of law, in addition to any appointments created by expiring terms or vacancies provided by law. It exempts appoints provided for in the Constitution and requires a vacancy created to be filled as provided by law. It adds that if a gubernatorial appointment requires confirmation by the Senate, removal of the appointee would also require confirmation by the Senate. It provides that if the Governor removes such an appointee when the Legislature is not in session, such appointee may continue to serve pending confirmation by the Senate of the action to remove the appointee. The bill grants those same powers to the Speaker of the House and the Senate President Pro Temp for their respective appointments.
Effective Date: 11/01/2018 **Emergency:** No
Principal Authors: McCall, Charles (H)
Status: Second Reading - Referred to House Committee **Status**
Date: 02/06/2018
Committee(1): [H General Government Oversight & Accountability \(H\)](#)

HB3662  **Paraphrase:** HB3662, by Rep. Kevin McDugle, R-Broken Arrow, prohibits any person who is not a citizen and resident of the state and pays state taxes from receiving any form of benefit through services provided by any state governmental entity. (Emergency Measure)
Effective Date: 07/01/2018 **Emergency:** Yes
Principal Authors: McDugle, Kevin (H)
Status: Second Reading - Referred to House Committee **Status Date:** 02/06/2018
Committee(1): [H Banking and Business \(H\)](#)

HJR1030  **Paraphrase:** HJR1030, by Rep. John Jordan, R-Yukon and Sen. Nathan Dahm, R-Broken Arrow, disapproves the permanent rule adopted by the Oklahoma Health Care Authority Board: OAC 317:30-5-355.1, subsection (E), and states it does not reflect the intent of the Oklahoma Legislature. (Carryover Bill)
Effective Date: // **Emergency:** No
Principal Authors: Jordan, John (H); Dahm, Nathan (S)
Status: S General Order **Status Date:** 05/20/2017

SB0341  **Paraphrase:** SB0341, by Sen. David Holt, R-Oklahoma City and Rep. Chris Kannady, R-Oklahoma City, modifies provisions regarding compensation for excess leave as defined in the Oklahoma Personnel Act. (Carryover Bill)
Effective Date: 07/01/2017 **Emergency:** No
Principal Authors: Holt, David (S); Kannady, Chris (H)
Status: S Referred to 2nd Committee **Status Date:** 02/13/2017
Committee(2): [S Appropriations \(S\)](#)

SB0452  **Paraphrase:** SB0452, by Sen. Nathan Dahm, R-Broken Arrow and Rep. Kevin Calvey, R-Oklahoma City, allows any member of the Legislature to request, by passage of a resolution, a statement of legal authority for a specific facet of operations of the agency. It establishes the provisions of the resolutions. It allows an agency head to be subject to impeachment if he or she does not submit a response. (Carryover Bill)
Effective Date: 11/01/2017 **Emergency:** No
Principal Authors: Dahm, Nathan (S); Calvey, Kevin (H)
Status: Second Reading - Referred to House Committee **Status Date:** 03/27/2017
Committee(1): [H Rules \(H\)](#)

SB0488 **Paraphrase:** SB0488, creates the Oklahoma Career Service Act to establish a system of human resources management to attract and retain the best-qualified employees. It establishes that the intent of the act is to allow agencies flexibility in human resources management. It establishes a policy of the state that agencies treat all employees according to. It modifies the duties of the Office of Management and Enterprise Services. It transfers all functions of the Oklahoma Merit Protections Commission to OMES. It deletes references to the Commission. The bill expands the purpose of the Human Capital Management Revolving Fund. The bill allows any state employee who believes his or her rights have been violated to file an appeal with OMES. The bill deletes language related to the performance of audits for payments of repayments. It states that any reclassification of a career service employee to a different job with the same or lower pay band that does not result in a loss of compensation be classified a classification adjustment. It deletes references to the Fair Employment Practices Act. It requires OMES to promulgate rules for the Office of Veterans Placement for the purpose of attracting, recruiting and hiring qualifies veterans into career service. The bill modifies certain classified and unclassified employees. (Carryover Bill)

Effective Date: 11/01/2017 **Emergency:** No

Principal Authors: No Authors

Status: Referred to Subcommittee **Status Date:** 02/07/2017

Committee(1): [S Appropriations, General Gov. & Transportation \(S\)](#)

SB0724 **Paraphrase:** SB0724, by Sen. A J Griffin, R-Guthrie, requires the Office of Disability Concerns may promulgate rules with other state agencies as necessary to conduct the Client Assistance Program for the State of Oklahoma. (Carryover Bill)

Effective Date: 11/01/2017 **Emergency:** No

Principal Authors: Griffin, A J (S)

Status: Second Reading - Referred to Senate Committee **Status Date:** 02/07/2017

Committee(1): [S Health & Human Services \(S\)](#)

SB0832 **Paraphrase:** SB0832, by Sen. Nathan Dahm, R-Broken Arrow and Rep. Kevin Calvey, R-Oklahoma City, prohibits taxpayer money, grants or other funds from any state agency or political subdivision

from being used for lobbying activity against or for paying the salary or contract services of any person required to register with the Oklahoma Ethics Commission to advocate or lobby for any infringement of constitutionally--protected rights, including but not limited to freedom of speech, freedom of press, the free exercise of religion, the right to keep and bear arms, the right of the people to assemble and petition their government, the right of the people to be secure in their persons, homes, papers, effects and the right to suffrage. It sets violations as misdemeanor to be punished by a fine of up to \$1,000 or up to 10 days in the county jail for first offenses and a fine of \$2,500 and 30 days in the county jail and prohibition from further registration with the Oklahoma Ethics Commission as a lobbyist in the state of Oklahoma. (Carryover Bill)

Effective Date: 11/01/2017 **Emergency:** No

Principal Authors: Dahm, Nathan (S); Calvey, Kevin (H)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/27/2017

Committee(1): [S Rules \(S\)](#)

[SB0871](#) Paraphrase: SB0871, by Sen. Kimberly David, R-Porter and Rep.



Leslie Osborn, R-Mustang, consolidates the Office of Disability Concerns and the Oklahoma Commission on Children and Youth. It names the agency the Oklahoma Commission on Children, Youth and Disabilities. The bill establishes the process for consolidating the two agencies. (Carryover Bill, Emergency Measure)

Effective Date: 07/01/2017 **Emergency:** Yes

Principal Authors: David, Kimberly (S); Osborn, Leslie (H)

Status: S General Order **Status Date:** 05/10/2017

[SB1054](#) Paraphrase: SB1054, by Sen. Frank Simpson, R-Ardmore, grants



the Department of Rehabilitation Services liability for monetary damages to licensed individuals or their subcontractors.

Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Simpson, Frank (S)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/06/2018

Committee(1): [S Judiciary \(S\)](#)

[SB1099](#) Paraphrase: SB1099, by Sen. Frank Simpson, R-Ardmore, provides



that wireless telephone connections are subject to the Telecommunications for the Hearing Impaired Act surcharge. The

bill requires wireless telecommunications providers to collect and remit the surcharge.

Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Simpson, Frank (S)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/06/2018

Committee(1): [S Business, Commerce & Tourism \(S\)](#)

[SB1207](#) **Paraphrase:** SB1207, by Sen. Nathan Dahm, R-Broken Arrow, prohibits any person from using or authorizing the use of public funds, property or time to engage in legislative or executive lobbying, as such terms are defined in the Rules of the Ethics Commission, except as permitted by law.



Effective Date: 11/01/2018 **Emergency:** No

Principal Authors: Dahm, Nathan (S)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/06/2018

Committee(1): [S Rules \(S\)](#)

[SB1260](#) **Paraphrase:** SB1260, by Sen. Nathan Dahm, R-Broken Arrow, prohibits state agencies, boards, commissions and any other executive branch entities from expending money on out-of-state travel in FY2019. (Emergency Measure)



Effective Date: // **Emergency:** Yes

Principal Authors: Dahm, Nathan (S)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/06/2018

Committee(1): [S Appropriations \(S\)](#)

[SB1391](#) **Paraphrase:** SB1391, by Sen. Paul Scott, R-Duncan, requires every state agency to reduce administrative costs by 10 percent of the amount budgeted for the current fiscal year. It prohibits reductions in the amounts budgeted for the current fiscal year for services or for service providers. (Emergency Measure)



Effective Date: // **Emergency:** Yes

Principal Authors: Scott, Paul (S)

Status: Second Reading - Referred to Senate Committee **Status**

Date: 02/06/2018

Committee(1): [S Appropriations \(S\)](#)

Oklahoma Rehabilitation Council Report

November

Program Manager held two separate ORC orientations for new members.

PM attended the DRS Workforce Initiatives meeting at the Career Planning Center.

PM attended the One-Stop Operating Budget meeting for Central Oklahoma Workforce Board

PM met with Melinda Fruendt and other staff (two times in the month) to continue developing the Impartial Hearing Officers information for distribution.

PM attended NCSRC and CSAVR in South Carolina.

ORC quarterly meeting was held on November 16th, 2017. The meeting was well attended

Celebrated success stories at the Alumni Workforce Celebration where 2 of DRS' job seekers received awards.

PM attended conference calls and meetings via Zoom for the Oklahoma Transition Council.

PM sent out all calendar invites to the committee members for committee meeting dates for the FFY18 year.

PM attended the FC/PM Meeting for VR in Tulsa

Program Manager met with Performance Management 2018 VR Summit conference planning team via conference call regarding the planning details of the event. These calls are every other week at this time.

PM attended the conference calls for the Rehab Net Meetings.

PM attended the NCSRC Board Conference Call.

PM met with Dana Tallon, Carolina Colclasure and Kevin Randall regarding the road to employment booklet (provided by CAP) and develop a condensed document and making it more accessible and easy to follow to increase the successful closure rate at DRS.

PM presented to the commissioners in November regarding ORC activities.
PM attended the American Job Center Partners meeting

PM met with the Process Improvement Unit in DRS to discuss the Statewide Assessment and how ORC will be able to be more involved with the process. PM is working with Tiffany Davis and Tina Calloway during this process.

PM worked with the Governor's office to get the membership in order and discuss the upcoming vacancies for 2017.

PM continues to provide updates to OSU staff for the ORC website.

PM worked on the FFY17 ORC Annual Report to be completed by December 31st and mailed out to all parties.

December

Program Manager met with Performance Management 2018 VR Summit conference planning team via conference call regarding the planning details of the event. These calls are every other week at this time.

ORC PM reached out to approximately 20 job seekers for their success story.

Program Manager has attended the conference calls for the Rehab Net Meetings.

PM worked with the Governor's office to get the membership in order and discuss the upcoming vacancies for 2017.

PM attended the NCSRC Board Conference Call.

PM attended a meeting for the Oklahoma Transition Institute that will be at the USPS Postal Service again this fall 2018.

PM continues to meet with the Process Improvement Unit to discuss Transition and Program and Planning committees. ORC PM and ORC members from the Transition and Program and Planning committees have been in collaboration w PI Unit re: Transition Survey planning, preparation and dissemination for the Statewide Assessment.

PM attended the American Job Center Partners meeting.

PM attended the commission meeting for December.

PM was involved in the Career Pathways WINTAC webinar.

PM attended the OK APSE meeting to discuss strategic plan and future activities. PM completed and mailed out all parties a copy of the ORC Annual Report for FFY17 on December 18th, 2018. This report was due by December 31st, 2017.

PM continues to provide updates to OSU staff for the ORC website.

January

Program Manager has attended the conference calls for the Rehab Net Meetings.

PM worked with the Governor's office to get the membership in order and discuss the upcoming vacancies for 2018.

Program Manager (PM) presented ORC material at 1 Unit Meeting for VR

PM attended the conference calls for the Performance Management 2018 VR Summit Conference planning.

PM held the Program and Planning, Policy and Legislative, Employment, Executive and Transition committee meetings this month to ensure that the Strategic Plan is on target to meet objectives and activities for FFY18.

PM attended NCSRC Board meeting conference calls.

PM attended conference call for CSAVR / NCSRC.

Oklahoma Works Planning Committee Meetings

ORC is awaiting the appointment of 1 new council member for former/current client and 1 new position for Workforce. Jenifer Randle with Oklahoma Developmental Disabilities Council (ODDC) has been appointed to serve as the Disability Advocacy Group position on the council.

PM attended the ABLE Tech Advisory Council Meeting.

PM continues to meet with the Process Improvement Unit to discuss and stay on top of the development of the Statewide Assessment. A meeting with Larry Hartzell, Tiffany Davis and PM was held so that the surveys could be made at a sufficient grade level to the population it will be presented to.

PM continues to provide updates to OSU staff for the ORC website.

Regular Meetings Attended:

ORC small committee meetings, Executive, Employment, Program and Planning, Policy and Legislative and Transition.

ABLE Tech Advisory Council Meeting

Oklahoma Transition Council Meetings

CSAVR Conference Meetings

Rehab Net Conference Meetings

NCSRC Board Meetings

NCSRC Conference Meetings

2018 Summit on Performance Management in VR meetings
Workforce Board meetings
Oklahoma Works Planning Committee Meetings
Commission Meetings
American Job Center Meetings
State Plan Team Meetings

Next ORC meeting will be held May 17th, 2018 at State Office;
2nd Floor from 9:30 – 12:00

Please visit the ORC web site: orc.okstate.edu

VISUAL SERVICES ADMINISTRATOR'S REPORT

Visual Services Commission Report

February 2018

Oklahoma Library for the Blind and Physically Handicapped (LBPH)

- Collaborative work with the DRS communications unit to produce a library-centric news release resulting in full article posting in the Daily Oklahoman and talk radio interview airing with KGWA/KOFM in Enid.
- Library services were exhibited with OSB at the Tulsa Woodland Hills Mall White Cane Day Event.
- Living Catholic Radio Play--- Charles Dickens' "A Christmas Carol"; the library was given a web site appearance and free product download for patrons.
- Library staff participated in Charles Dickens Day at the Capitol as well as participated in the Saint Lucy fund raiser and Blindness Awareness Dinner focusing on children.
- To ensure Access for All, fillable library applications are now available online.
- The library studio is producing audible agency brochures. This is a work in progress as the goal is to have all agency brochures available in this format.
- The metal roof replacement has been completed.
- 2 library retirements, Karl Williams (45 years) and Julia Alderson (35 years).

Business Enterprise Program (BEP)

- A new contract has been signed with the Department of Corrections that will give the BEP at least 17 new vending locations. Granite and Lexington are first on the list to begin on March 7.
- There will be a new training class which will begin on February 12
- Tulsa County Courthouse facility has been remodeled and a new manager has opened the week of January 29.

Field Services

- 4 weeks of ABLÉ are planned for the summer 2018 at OSB with 2 weeks for adults and 2 weeks for transition age youth.
- Planning for 3 ABLÉ sessions in OKC, 2 in Enid, 1 in Tulsa and possibly 1 in Lawton
- The first LIFE group (Learning Independence for Employment) was held this past year and plan for 2 more sessions this coming year.
- VS 90 started a Lions Club and will be working on community projects that will benefit clients as well as other blind individuals. The first meeting was January 16
- TAP was completed in November in Tulsa and the plan is for TAP to expand to OKC
- In December a training was held for clients on technology and makeup
- Career Club is held weekly for clients in Tulsa
- The first College Prep for Tulsa area students was held January 3 with another session scheduled for July 31

Visual Services Commission Report

February 2018

Other News

An employment program has been created which creates job opportunities by training job coaches for blind clients with blind clients. There has already been an agreement with a vendor to hire the clients who become trained.

A partnership with Toastmasters has been developed to create 8 weeks of Toastmaster speech training for clients.

A new support group has been developed for newly blind clients called BLIND(Blind Living Independently Never Discouraged) and also a new support group for family members of blind clients.

Renee Sansom has been selected as the new VR/VS Transition Coordinator with a start date of February 5.

Quarterly VS transition meetings are continuing at OSB and will include the Eastern Workforce Board Director, Dr. Jeri Stoutermire, to assist with employer contacts.

Numbers:

VS has 1,096 total Title I cases with 165 cases in delayed status.

As of 01/22/18 VS has taken 85 applications and has successfully closed 24 cases. The numbers are down as priority groups have been closed.

As of 01/22/18 the Older Blind program has taken 27 applications and has successfully closed 22 cases.

Personnel:

New Hires for VS are Brad Wiggin, O&M Specialist in Ada, Tammy Randles, Rehabilitation Technician in Ada and Debbie Waller, Rehabilitation Teacher in Tulsa.

VS currently has 13 vacant positions and 2 and they are being announced as approved

The new VS Division Administrator, in the first 6 weeks, has attended the VS Advisory Group Meeting; met with FC's and PM's; presented at the DRS New Employee Academy; met with the contracts unit to develop new vendor contracts; met with representatives from New View; participated in the ORC Policy and Program Committee meeting; toured the BEP and met with the Program Coordinator and staff; attended the Governor's Council on Workforce and Economic Development meeting; has continued previous Workforce duties during the vacancy of the Project Coordinator.

Vocational Rehabilitation Administrator's Report

VOCATIONAL REHABILITATION

February 2018 Commission Report

Hello Commissioners, it's always a pleasure to give you an update on the activities occurring in the Vocational Rehabilitation Division. Please see the bullet points below.

- We are really starting to see the impact that Order of Selection is having on our production. Our applications and plans are significantly down compared to last year's totals at this time. Our total closures are also down.
- Wage outcomes are slightly up as compared to last year's totals at this time.
- We are starting to work on summer programs for Transition. As I've mentioned before Larry Hartzell, and our staff have done a fine job of keeping things going in the area of transition since the Transition Coordinators job was vacated.
- We are proud to announce that Renee Sansom has taken the Transition Coordinator job as of February 5th, and will begin working with our staff and partners to continue existing programs and develop new opportunities in the area of Transition Services.
- Our services for the Deaf and Hard of Hearing Staff worked with the senior's at OSD to hold the annual Seniors Days event. The agenda included: **Exploring Vocational Goals, Interviewing and First Impressions, Using Interpreters and How to Advocate, Interviewing the Deaf Professionals in their field, Resumes and Applications, and College Fair Information.**
- Our staff are currently working with Priority Group 1 clients when they come off the wait list. At this point approximately 900 individuals have been released.
- Rosemarie Chitwood and I presented information to 14 C/Sheltered Workshop Employers, Developmental Disability Services Staff, and Department of Labor staff. We covered WIOA rules and regulations regarding Sec. 511 part 397 under WIOA. We also discussed the development of Comprehensive Work Centers throughout the state.
- Our staff are attending Oklahoma Tribal VR meetings as they occur in their area of the state. These meetings enhance our partnerships and ability to co-serve clients.
- I was honored to attend our new employee academy, which allowed me to talk about the Disability Civil Rights Movement, and give an overview of the VR program. Terri Williams, Chris Kennedy and Rosemarie Chitwood also presented.
- We have two important trainings coming up this month for staff. One is regarding Customized Employment, and the new contracts we will be using with some of our Community Rehabilitation Providers. The other training will be with a group called WINTAC who is providing training on behalf of the Rehabilitation Services Administration regarding the new WIOA performance measures.

- Our Transition Unit in Tulsa will be holding a recognition event for students, and teachers on March 29th. I've been asked to be the Keynote Speaker. This is an annual event, and it's always an honor to participate.

I'm sure I left something out, but I want you to know that I'm extremely proud of our staff, that continue to work diligently every day to help Oklahomans with disabilities achieve their dreams of employment and greater independence.

Respectfully submitted,

Mark Kinnison, M.Ed., CRC, LPC-S
Division Administrator of Vocational Rehabilitation Services
Oklahoma Department of Rehabilitation Services
Office: 405-951-3491
Cell: 405-246-8099
mkinnison@okdrs.gov

Regular Commission Minutes

**State of Oklahoma
Commission for Rehabilitation Services
Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Commission Minutes
January 8, 2018**

PRESENT

April Danahy, Commission Chair
Jack Tucker, Commission Member

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:30 am by Commission Chair Danahy. Commissioner Danahy and Commissioner Tucker were in attendance. A quorum was declared.

STATEMENT OF COMPLIANCE

The Commission Assistant confirmed the Commission for Rehabilitation Services is in compliance with the Open Meetings Act.

INTRODUCTION OF GUESTS

There were no guests.

PUBLIC COMMENTS

No public comments.

REPORTS

DIRECTOR REPORT

Commissioner Danahy recognized Noel Tyler. She updated the information on the Order of Selection stating there are 3,176 clients on the waiting list. She further reported on Oklahoma Works and its subcommittees. She gave updates on the strategic plan; AWARE; Access for All; and training activities. Director Tyler commended DDS Director Brian Nickles for his recent Trailblazer Award from SSA, and stated Oklahoma continues to provide outstanding customer service. She reported on all activities at the School for the Blind and School for the Deaf. Director Tyler attended six agency, cross-agency and community partnership meetings for the month.

FINANCIAL STATUS REPORT

Commissioner Danahy recognized Paula Nelson, Budget Analyst, reporting for Kevin Statham. She gave the Financial Status Reports for FY17 and FY18 as of November 30, 2017.

PERSONNEL ACTIVITY

Commissioner Danahy recognized Tom Patt, Human Resources Program Director, who gave the personnel activity report as of December 22, 2017.

ACTION ITEMS

LEGISLATIVE REPORT

Commissioner Danahy recognized Kevin Nelson, Legislative Liaison. Mr. Nelson reported on the current budget situation at the Legislature. He also requested two pieces of legislation to be presented this session for discussion and possible vote by the Commission. The first one involves the BEP, making the statute clear DRS is not liable for the actions of its vendors. The second one is asking for the Hearing Impaired Revolving Fund Charge be applied to cell phones, as well as land lines.

Motion was made and seconded to approve and proceed with the legislative proposals. Commissioners voted in the affirmative. Motion passed.

COMMISSION MEETING MINUTES FOR DECEMBER 11, 2017

Commissioner Danahy asked for review and discussion with possible vote to approve the December 11, 2017 Commission for Rehabilitation Services regular Meeting Minutes.

Motion was made and seconded to approve the December 11, 2017 minutes. Commissioners voted in the affirmative. Motion passed.

PROPOSED ADMINISTRATIVE RULE AND INTERNAL POLICY CHANGES.

Commissioner Danahy asked for review and discussion with possible vote to approve the Proposed Administrative Rule and Internal Policy changes presented at the December 11, 2017 meeting.

Motion was made and seconded to approve the Proposed Administrative rule and Internal Policy changes. Commissioners voted in the affirmative. Motion passed.

OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

Commissioner Danahy recognized Kevin Treese, Program Manager, to present the December, 2017 donation report for review and discussion with possible vote for approval.

Motion was made and seconded to approve the December, 2017 donations. Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE BLIND

Commissioner Danahy recognized Rita Echelle to present the December, 2017 donation report for review and discussion with possible vote for approval.

Motion was made and seconded to approve the December, 2017 donations. Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE DEAF

Commissioner Danahy recognized Larry Hawkins, Superintendent, to present the December, 2017 donation report for review and discussion with possible vote for approval

Motion was made and seconded to approve the December, 2017 donations. Commissioners voted in the affirmative. Motion passed.

NEW BUSINESS

Commissioner Danahy asked if there was any New Business. There was none.

ANNOUNCEMENTS

Date and location of next regular meeting of the Commission for Rehabilitation Services:

Monday, February 12, 2018 at 10:30 am
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112

ADJOURNMENT

Meeting was declared adjourned by Commission Chair Danahy.

**Respectfully submitted by Carol Brown,
Assistant to the Commissioners**

**Oklahoma
Library for the
Blind and Physically
Handicapped
Donation
Report**

OLBPH Donation Report January 2018 Donations

Donations under \$500	Date	Name	Cash	Fund	Property	Value
	12.12.17	Lea Ann Curtiss	\$50.00	216		
	01.29.18	Paul & Stephonie Rosino	\$200.00	216		
Subtotal of Cash (under \$500) donated in January 2018			\$250.00		Subtotal of Value	\$0.00
Donations \$500 and over						
	01.29.18	Mark Engel	\$700.00	216		
Subtotal of Cash (over \$500) donated in January 2018			\$700.00			
TOTAL DONATION AMOUNTS January - 2018			\$950.00			

Oklahoma School for the Blind Donation Report

OSB Donation Report January 2018 Donations

Donations under \$500						
Date	Name	Cash	Fund	Property	Value	
01.09.18	Nina Hailey	\$150.00	701			
01.09.18	Miriam Freedman	\$100.00	216			
01.09.18	Mr. R.F. Hamilton	\$150.00	216			
01.09.18	Box Tops for Education	\$177.90	701			
01.11.18	YourCause Corporate Giving Programs	\$130.00	216			
01.17.18	Sam's Club			Gift for SCASB	\$50.00	
01.17.18	Wilburia Burns	\$100.00	216			
01.17.18	Carol Brown			DVD – Hidden Figures	\$14.83	
01.22.18	Frank Dirksen	\$225.00	701			
01.25.18	Wilburia Burns	\$200.00	216			
01.25.18	Henderson Coffee			Coffee, cups, hot chocolate for SCASB	\$111.36	
01.25.18	Andy's Convenience Store			Box of coffee stirrers	\$4.79	
01.25.18	Marvin's Grocery Store			Assorted soft drinks	\$38.66	
01.25.18	Homeland			Gift Card	\$10.00	
01.25.18	Sam's Club			Gift Card	\$50.00	
01.25.18	Wal-Mart			Gift Card	\$200.00	
01.25.18	TTCU			Bottles of Water	\$35.00	
01.25.18	Armstrong Bank	\$75.00	216	Bottles of Water	\$35.00	
01.30.18	Koininia Klass Church of the Servant	\$100.00	216			
01.30.18	David & Carolyn Price					
Subtotal of Cash (under \$500) donated in Jan. 2018		\$1,407.90				\$549.64
Donations \$500 and over						
01.09.18	Trinity Lodge 502 AF & AM	\$2,000.00	701			
01.09.18	Trinity Lodge 502 AF & AM	\$9,250.00	216			
01.09.18	Oklahoma City Community Foundation	\$15,000.00	216			
01.09.18	Complete Eye Care	\$870.00	701			
01.11.18	Zarrow Foundation	\$5,000.00	701			
Subtotal of Cash (\$500 and over) donated		\$32,120.00				\$00.00
In January 2018						
TOTAL DONATION AMOUNTS January - 2018		\$34,077.54				

Oklahoma School for the Deaf Donation Report

**OSD Donation Report
January 2018**

Donations Under \$500.00

Date	Name	Cash	Fund	Explanation	Property
1/9	John Rider	\$200.00	21600	Monthly Donation	
1/9	R. F. Hamilton	\$150.00	21600		
1/9	Sue Cole			Breathing Apparatus	\$40.00
1/25	Travel Time/Doris Row	\$120.00	70100	Key Club	
1/29	Dollar General Warehouse			12-2/pk Trim Tweezers	\$12.00
1/30	Jerry & Margo Stroyick	\$288.00	70100	"Seek the World" Speaker	
	Subtotal Cash Under \$500.00	\$758.00		Subtotal Property Under \$500.00	\$52.00

Donations Over \$500.00

Date	Name	Cash	Fund	Explanation	Property
1/15	OK Assoc. for the Deaf	\$1,000.00			
	Subtotal Cash Over \$500.00			Subtotal Property Over \$500.00	
	Subtotal Cash Combined	\$1,758.00		Subtotal Property Combined	\$52.00

Total donation for January 2018

\$1,810.00